

**MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE**

**OBJECTIVE QUESTION**

**GCC - TBC 40 - WPM 13-06-2024 ENGLISH 40 - WPM BATCH - 403**

**PROVISIONAL ANSWER KEY**

Sr. No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	_____ device is used to feed data and instructions to the computer	Control	Input	Output	Arithmetical & Logical	B
2	Control unit controls _____	Input	Output	Processing	All of these	D
3	One Tweet can be _____ characters long.	50	140	500	1000	B
4	In windows 7, _____ icon on Desktop is used to access all the folders.	Computer	Recycle Bin	Help	Clock	A
5	Input device is used to feed data in Computer.	TRUE	FALSE			A
6	_____ bar is at the bottom of the window	Status	Title	Home	Tool	A
7	For movement of document in MS-Word we can use _____	Scroll Bar	title bar	status bar	None of these	A
8	Use _____ Key to get a blank line before or after the Paragraph.	Home	Backspace	Enter	Num lock	C
9	By using Font Dialog Box - Advanced Tab we can set the following options?	Scale	Spacing	Position	All of these	D
10	_____ items are placed at the end the document .	Header	Footer	End Note	Page number	C
11	Used Shift+Down Arrow key combine_____	Select Down cell range	Select Up Cell range	Select Right Cell Range	Select Left Cell Range	A
12	In Conditional Formatting ..... Rule of this option only applies to Numeric Data.	Top/Bottom Rules	Color Scales	Data Bars	All of these	D
13	In Excel - 2010 all commands are give in the form of menus and ribbon.	TRUE	FALSE			A
14	In Excel Vlookup is used to search data by reference vertically	TRUE	FALSE			A
15	Active / Selected Sheet To use this command ..... this command is used.	Review Tab - Protect Sheet	Data Tab - Protect Sheet	Insert Tab - Protect Sheet	None of these	A
16	To begin slide show from beginning Command is used in the _____	slide show tab	Home Tab	View Tab	Slide Animation	A

17	_____ will not be shown during full screen presentation.	First Slide	Last Slide	Hide Slide	None of these	C
18	In PowerPoint, Strikethrough effect is added by using _____ option	Home-Font command	Home - alignment	Home - styles	None of these	A
19	To insert new presentation _____ command in PowerPoint is used	Ctrl + N	Ctrl + S	Ctrl + M	All of these	A
20	Material consisting of text and numbers is best presented as	A table slide	A bullet slide	A title slide	All of these	A
21	HTTP is the protocol, to transfer the data in the form of _____	Text	Mail	File	None of these	A
22	Which of the following is used to search content online?	Search engine	Social networks	Inbox	Outbox	A
23	_____ device can be seen in shops/Malls sale counters	MICR	Bar code reader	Pen drive	Hard Disk	B
24	To visit a website we can use _____	Web URL	MS Word	Hotmail	None of these	A
25	Data cannot be erased once it is stored on a CD.	TRUE	FALSE			A